



## **STUDENT ASSISTANT PROGRAM**

This program is designed to allow students a chance to grow in both their dancing and leadership. Students selected for this program will assist the instructor by ensuring class is run in a welcoming, positive, and effective way.

### **REQUIREMENTS TO APPLY**

- Age 10+
- Enrolled and attending 2+ hours of classes per week during the regular season (September - June recital)
  - Assistants must be proficient and enrolled in the styles they are assisting in
    - Example: assisting with 4-year-old ballet/tap, then the assistant is required to take their age appropriate ballet and tap classes
- Must be a student of Studio Bea Dance for 1+ years

### **BENEFITS OF STUDENT ASSISTANT PROGRAM**

- Life skills
- Leadership skills
- Working with others
- Following directions
- Ability to adapt to situations
- Continued dance training
- Additional experience in the classroom

### **COMPENSATION**

- There is no monetary compensation for the role of Student Assistant. This position is for dancers looking to gain experience in the classroom, add additional dancing/tumbling to their schedules, and to build their skill set in both dance and life.
- Student Assistants will receive a complementary shirt.



## **DESCRIPTION OF DUTIES**

### **BEFORE CLASS**

- Arrive 10 minutes before class starts
  - Dressed and ready with proper shoes for class, hair secured away from the face and appropriate dance class attire.
- Assist students on entering the classroom
  - Line dancers up at the door, enter and sit in circle or on spots, assist dancers who are having trouble separating from parents, assist students with their shoes if needed

### **DURING CLASS**

- Demonstrate all stretches and skills in a correct and appropriate manner
- Assist students who may be struggling with steps or having difficulty focusing in class
- Walk dancers to the restroom and wait in hall to escort them back to class
- Assist with handling props and classroom clean up
- Any other duties the instructor may ask

### **AFTER CLASS**

- Assist students in exiting the class and finding their grown ups
- Assist with any classroom clean up
- Check restrooms for restocking toilet paper and paper towels if needed
- Ensure students are waiting in the building for their ride
- Wait 5 minutes after class or until all students are picked up, whichever comes first

### **DRESS CODE**

- Form fitting dancewear
- Hair secured away from face in a clean and professional manner
- Appropriate shoes for each class
- No baggy t-shirts or pants



## **RECITAL & EXTRA REHEARSALS**

- Assistants may be required to attend and assist with their classes during in studio rehearsals and stage rehearsals
  - Details will be released when those schedules become available
- Assistants may be asked to perform on stage at recital with their classes if needed
  - If required on stage at recital a costume or dress code may be required, and the assistant is responsible for purchasing the required outfit
- Assistants may be required to attend any make-up classes being held for the classes they are assisting

## **REASONS FOR DISMISSAL**

- Assistants must be role models both in and out of the studio. Any behavior that is not seen as appropriate may be reason for dismissal from the student assistant program.
- Assistants who have 2 or more unexcused absences from their regular weekly classes may be reason for dismissal from the student assistant program.
- Assistants who have 2 or more unexcused absences from their assistant classes may be reason for dismissal from the student assistant program.
- Assistants who are routinely tardy may be dismissed from the student assistant program.
- Assistants who routinely do not follow dress code, including clothing, hair, and shoes, may be dismissed from the student assistant program.
- Assistants who do not show proficiency in the skills required to assist with classes may be dismissed from the student assistant program.

## **OTHER INFORMATION**

- Assistants must complete the online application prior to attending the in-person training.
- Online application: <https://forms.gle/jfQkDRkQeyY51uJR8>
- Assistants must attend the required Student Assistant Training held prior to the start of the season.
  - August 22, 2026 – 10:00 AM to 12:00 PM
    - Dancers not in attendance must receive written approval from studio staff
- Assistants must reapply each year to be considered for the role of Student Assistant.
- Assistants may have additional opportunities throughout the year to help with special events.