



STUDENT ASSISTANT PROGRAM

This program is designed to allow students a chance to grow in both their dancing and leadership. Students selected for this program will assist the instructor by ensuring class is run in a welcoming, positive, and effective way.

REQUIREMENTS TO APPLY

- Age 10+
- Enrolled and attending 2+ hours of classes per week during the regular season (September - June recital)
 - Assistants must be proficient and enrolled in the styles they are assisting in
 - Example: assisting with 4 year old ballet/tap, then the assistant is required to take their age appropriate ballet and tap classes
- Must be a student of Studio Bea Dance for 1+ years

BENEFITS OF STUDENT ASSISTANT PROGRAM

- Life skills
- Leadership skills
- Working with others
- Following directions
- Ability to adapt to situations
- Continued dance training
- Additional experience in the classroom

COMPENSATION

- There is no monetary compensation for the role of Student Assistant. This position is for dancers looking to gain experience in the classroom, add additional dancing/tumbling to their schedules, and to build their skill set in both dance and life.
- Student Assistants will receive a complementary shirt.



DESCRIPTION OF DUTIES

BEFORE CLASS

- Arrive 10 minutes before class starts
 - Dressed and ready with proper shoes for class, hair secured away from the face and appropriate dance class attire.
- Assist students on entering the classroom
 - Line dancers up at the door, enter and sit in circle or on spots, assist dancers who are having trouble separating from parents, assist students with their shoes if needed

DURING CLASS

- Demonstrate all stretches and skills in a correct and appropriate manner
- Assist students who may be struggling with steps or having difficulty focusing in class
- Walk dancers to the restroom and wait in hall to escort them back to class
- Assist with handling props and classroom clean up
- Any other duties the instructor may ask

AFTER CLASS

- Assist students in exiting the class and finding their grown ups
- Assist with any classroom clean up
- Check restrooms for restocking toilet paper and paper towels if needed
- Ensure students are waiting in the building for their ride
- Wait 5 minutes after class or until all students are picked up, whichever comes first

DRESS CODE

- Form fitting dancewear
- Hair secured away from face in a clean and professional manner
- Appropriate shoes for each class
- No baggy t-shirts or pants

ANNUAL REVIEW

- Assistants may receive evaluations twice a year
 - Once in December and once in May
- Assistants who receive a below average evaluation may be removed from the assistant program for the remainder of the season

DESCRIPTION OF DUTIES



RECITAL & EXTRA REHEARSALS

- Assistants may be required to attend and assist with their classes during in studio rehearsals and stage rehearsals
 - Details will be released when those schedules become available
- Assistants may be asked to perform on stage at recital with their classes if needed
 - If required on stage at recital a costume or dress code may be required and the assistant is responsible for purchasing the required outfit
- Assistants may be required to attend any make-up classes being held for the classes they are assisting

REASONS FOR DISMISSAL

- Assistants must be role models both in and out of the studio. Any behavior that is not seen as appropriate may be reason for dismissal from the student assistant program.
- Assistants who have 2 or more unexcused absences from their regular weekly classes may be reason for dismissal from the student assistant program.
- Assistants who have 2 or more unexcused absences from their assistant classes may be reason for dismissal from the student assistant program.
- Assistants who are routinely tardy may be dismissed from the student assistant program.
- Assistants who routinely do not follow dress code, including clothing, hair, and shoes, may be dismissed from the student assistant program.
- Assistants who do not show proficiency in the skills required to assist with classes may be dismissed from the student assistant program.

OTHER INFORMATION

- Assistants must attend the required Student Assistant Training held prior to the start of the season.
 - **September 3, 2024 – 5:00 PM to 6:30 PM**
 - Dancers not in attendance must receive written approval from studio staff
- Assistants must reapply each year to be considered for the role of Student Assistant.
- Assistants may have additional opportunities throughout the year to help with special events.
- Applications are due in either electronic or hard copy to the studio office by the end of the day **August 1, 2024.**



STUDENT ASSISTANT APPLICATION

NAME: _____ **DOB:** _____

GRADE IN SCHOOL(2024-2025): _____

CONTACT EMAIL: _____

T-SHIRT SIZE: Youth Small Youth Medium Youth Large
 Adult Small Adult Medium Adult Large Adult XL

List any activities you are involved in outside of the studio that may limit your availability to assist with classes.

List any days or times that you are not available to assist.

What age groups do you feel comfortable assisting?

Ages 3-4 Ages 5-8 Ages 9-12 Ages 13+

What classes will you be taking during the 2024-2025 dance & tumble season?

Why do you want to be a Student Assistant at Studio Bea?